

**Addressing Hate-Based Crimes in Moldova Project**

*Annex 1*

**APPLICATION FORM**

**Grants Program “Addressing Hate-Based Crimes in Moldova”**

1. **GENERAL INFORMATION**
2. **Official information**

|  |  |
| --- | --- |
| **Name of Organization (applicant)** |  |
| **Address** |  |
| **Telephone, fax, email** |  |
| **Organization’s authority (name and title)** |  |
| **Organization’s legal status** |  |
| **Names, titles, and address of three references as to applicant’s past performance** |  |

1. **Organizational capacity**

|  |  |
| --- | --- |
| **Is the organization is legally registered according to Moldovan law?** | Yes  No |
| **Does the organization have written accounting policies and procedures?** | Yes  No |
| **Does the organization have sufficient staff to implement this project?** | Yes  No |
| **What geographic area is covered by organizational activities?** | *Please list the name and number of regions (raions) where you worked.* |

1. **PROJECT CONTEXT**
2. **Context**

*Describe briefly (max. 500 characters) the context of the proposed project. Where possible, use statistical data, previous studies in the field, national and international recommendations if so.*

1. **Problem Analysis**

*Describe briefly (max 500 characters) the problem that the project will address. Please be concise and specific.*

1. **Organization Experience**

*Describe briefly (max 500 characters) the experience of your organization in implementing similar activities and projects*

1. **PROJECT DESCRIPTION**
2. **Project goal, objectives and results**

*Describe briefly the goal, objectives and results of this project. DO NOT describe activities and outputs. Technically, each objective should have an outcome.*

|  |  |
| --- | --- |
| **Project Title** |  |
| **Project Goal** |  |
| **Project Objectives** |  |
| **Project Outcomes** |  |
| **Project’s beneficiaries** |  |
| **Project's geographical area** |  |

1. **Project Milestones and Deliverables**

*Describe project milestones and deliverables. Please follow the example in the table below.*

*Delete provided examples. Add additional rows if needed.*

|  |  |  |
| --- | --- | --- |
| Milestones | Deliverables | Due Date |
| **Milestone 1:** Plan the project activity **(*mandatory milestone*)**  The organization will develop the project action plan to set milestones, deliverables and the appropriate project timeframe. The action plan will include the payment schedule. | Action Plan | Week one from the beginning of the project |
| **Objective 1** (*please type the 1st objective. The milestones should refer to objective*) | | |
| *Example:*  *Milestone 2: Conduct Outreach Campaign*  *The outreach campaign will comprise the following activities: ...*  *The campaign will cover xxx citizens from xxx localities. The campaign will take place from January xx, 20xx, to December xx, 20xx. Based on the survey, the organization will develop xxx.*  *Indicators to be collected:*   1. *No of outreach materials – indicate the target* 2. *No of people reached – indicate the target* 3. *No of communities involved – indicate the target* 4. *xxxx* | *Deliverable 1: Report on Outreach campaign* |  |
|  |  |  |
|  |  |  |
| **Objective 2** (*please type the 2nd objective. The milestones should refer to objective*) | | |
|  |  |  |
|  |  |  |
|  |  |  |
| **Milestone x:** Develop the Final Narrative Report **(*mandatory milestone*)**  To provide an overview on the project implementation and outline the achieved results, a Final Narrative Report will be developed | Final Narrative Report |  |

1. **Awareness raising**

*Describe briefly how the Project will contribute to awareness raising among the population and public authorities*

1. **Engaging vulnerable groups in Project activities**

*Describe briefly how the Project will support connections with CSOs, informal groups of vulnerable communities and local residents in addressing hate-based crimes*

1. **Project Sustainability**

*Describe briefly (maximum 500 characters) how you will ensure the sustainability of the project*

1. **Project Budget**

*Please see the annex 2: Budget of the RFA*

We, the undersigned, hereby submit this Application to the Addressing Hate-Based Crimes in Moldova Project for review and consideration. We have materially participated in its preparation. To the best of our knowledge, all information provided is current, complete, and accurate and based on the need to efficiently and effectively meet the needs of the target population.

Name of Applicant Authority \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Applicant Authority Certification \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (signature)

Date of Application: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_